

MINUTES

Recreation Commission

City of Willoughby Hills

October 5, 2016

CALL TO ORDER: 7:02 pm
PRESENT: Lynn Hallum, Chairman; Joseph Jarmuszkiewicz, Vice-Chairman; Jeanne Kaston,
Jim Walsh, Kristina Zeleznik, Dee Germano
ABSENT: Dan Philipp, Sandy Grubiss
ALSO PRESENT: Denise Edwards, Rec Coordinator; Theresa Baptie; Clerk

DISPOSITION OF MINUTES OF September 7, 2016

MOTION: Joseph Jarmuszkiewicz moved that the Commission approve the minutes
Seconded by Dee Germano
Roll call vote: Ayes unanimous w/ 4 abstentions
Motion passes 6/0

CORRESPONDENCE

9-9-2016 Email from Denise Edwards RE: Unity Day
9-12-2016 Email from Denise Edwards RE: Unity Day Thank you
9-12-2016 Email from Denise Edwards RE: Sanctioning for 2016 and 2017
9-14-2016 Email from Denise Edwards RE: Meeting to be posted: Recreation Commission
subcommittee for the 9/11 memorial service and picnic follow up
9-16-2016 Email from Denise Edwards RE: October Volunteer Opportunity in Willoughby Hills
9-16-2016 Email from Denise Edwards RE: Fall Programs to be posted
9-26-2016 Email from Denise Edwards RE: Meeting Reminder
9-27-2016 Email from Denise Edwards RE: Meeting Reminder
9-28-2016 Email from Kevin Trepal RE: Plan4Health – Rec Commission Exhibits
9-30-2016 Email from Denise Edwards RE: Willoughby Hills Recreation Department's October
Events
10-3-2016 Email from Denise Edwards RE: Revised Basketball Registration Form
10-3-2016 Email from Denise Edwards RE: It's Almost Here!!!
10-3-2016 Email from Denise Edwards RE: Willoughby Hills Recreation Commission Sanction
Renewal
10-4-2016 Email from Linda Moran RE: RE: Willoughby Hills Recreation Commission Sanction
Renewal
10-4-2016 Email from Denise Edwards RE: Community Center Reports
10-4-2016 Email from Denise Edwards RE: Revised Touch-A-Truck Recap
10-5-2016 Email from Jim Walsh RE: Rec Meeting Minutes and Agenda for October Meeting
10-5-2016 Email from Frank Brichacek RE: Fund 460 Financial Reports – September 2016

Reports

- Community Center Usage - received from Denise Edwards 10/4/2016
- Rec Reports - received from Denise Edwards 10/4/2016
- 460 Report - received from Frank Brichacek 10/5/2016

COUNCIL REPRESENTATIVE'S REPORT None

RECREATION REPORT

Sports Programs: **Flag Football** is in progress, practice on Thursdays games on Saturday, over 49 enrolled. **Basketball** registrations just went out to Willoughby Schools, the website and over at the Community Center, still checking on exact dates **Art Gallery Reception** Quilts are up till November, next gallery and artist TBA. **Unity Day** Recap is not complete yet, budgeted \$3000, Denise's expense estimate at this time is \$2324.28, her quote in The NewsHerald was incorrect. Joe Jarmuszkiewicz thanked the VFW member(s) present for their participation and use of their facility, Jim Walsh/other Committee and VFW Members were pleased w/ the partnering. Steve Tretnik stated that part of the VFW Charter is to be involved in their community and they are willing to be part of Unity Day again next year. Dee Germano reported feedback she received from residents that the ceremony and presentation of coins was really nice and everything was well organized. Lynn Hallum reported that Community members expressed that the grounds were beautiful, they had a great time, it was well organized and many expressed their desire to have Unity Day again next year. Denise stated it was estimated that there were 300 people who attended. Denise will research what all is involved in making this an annual event, next year's date will be September 9th.

Touch-A-Truck Fire/Police event, there was a \$100 budget, \$33.16 was spent, income from the event was \$72. There was well over 300 who came through. Thank you to all the volunteers. **Craft Show** is this Saturday, there are over 70 vendors, we have a lot of exposure in advertisement including "Todays Family" and "The NewsHerald". Usually have 800-900 people come through set-up on Friday is 3-6:00, Saturday 7-9:00. Need the most help on Friday and Saturday in the morning. **Halloween Party** is Friday October 21st from 6-8:00, advertising is out i.e. schools and local churches, welcoming any suggestions on how to make the costume contest go more smoothly. **Winterfest** is Sunday December 4th, our new Fire Chief Patty Heller is excited to be involved and looking forward to it, Lynn will organized the subcommittee meeting, Kristina Zeleznik will assist her. **Breakfast with Santa** is Saturday December 10th, \$5 adults/\$3 children (includes photo w/ Santa), Gloria Majeski will once again run the Santa Shop and could use help, November 1st opens registration.

COMMUNITY CENTER REPORT For September \$5,380.00, last year \$6,062.50, so far this year we are at \$52,754.50, last year \$52,531.50. The increase has not impacted rentals.

Other None

460 FUND The Unencumbranced Balance for September is \$42,229.76.

UNFINISHED BUSINESS Plan4Health, Committee revisited plans with Ken Trebal, Possibly 460 Fund to help what the grant won't cover.

NEW BUSINESS:

2017 Sanctioning-all Renewals:

WH Library
WH Seniors
Fall Corn Feast
WH Historical Society
Boy Scout Troup 562
Willoughby Hills Quilts
Leadership Lake County
Chagrin River Watershed Partners, Inc.

MOTION: Joseph Jarmuszkiewicz made the motion that the Commission approve all the listed 2017 applicants for Sanctioning Renewals as submitted.
Seconded by Dee Germano
Roll call vote: Ayes unanimous
Motion passes 6/0

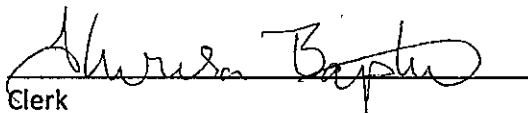
Request by Council to make Audio Recordings of Recreation Meetings to be Posted to the City Website

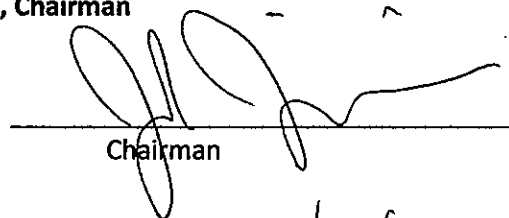
MOTION: Jim Walsh made the motion to make Audio Recordings of Recreation Meetings to be Posted to the City Website
Seconded by Joseph Jarmuszkiewicz
Roll call vote: Ayes unanimous
Motion passes 6/0

PUBLIC PORTION: None; opened 8:05, closed 8:06

ADJOURNMENT

Meeting adjourned at 8:07 pm by Lynn Hallum, Chairman


Clerk


Chairman

Date approved: 11/2/16

10/17/16 TAB

Note: Meetings of the Recreation Commission are recorded and recordings are a public record.

**RECREATION COMMISSION Correspondence List
for 10/5/2016 Meeting**

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WILLOUGHBY HILLS BASKETBALL LEAGUE

Sponsored by the Willoughby Hills Boys League

REGISTRATION 2016-2017 SEASON



REGISTRATION FEE: \$50 (\$100 MAXIMUM PER FAMILY)

- For Grades K, 1 and 2 - 4, 5 and 6 - 7 and 8 **** NEW THIS YEAR - 3 on 3 for grades 7th and 8th Grade****
- ALL GAMES AND PRACTICES will be at EDISON ELEMENTARY SCHOOL and WILLOUGHBY MIDDLE SCHOOL
Coaches will notify Parents and Players for Practice and Game Times
- Specific game times will be arranged based upon the number of teams formed
- All Leagues are CO-ED
- Registration Forms are available at whblsports.com and willoughbyhills-oh.gov and at the Willoughby Hills Halloween Party October 21

SIGN UP TODAY!!

PLAYER INFORMATION

NAME: _____ MALE _____ FEMALE _____ DOB: _____

Age: _____ GRADE _____ T-Shirt Size: Youth - S _____ M _____ L _____ XL _____ Adult - S _____ M _____ L _____ XL _____

PARENTS NAMES: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

HOME NUMBER: _____ CELL PHONE: _____

EMERGENCY CONTACT: _____ EMERGENCY NUMBER: _____

EMAIL ADDRESS: _____

DEADLINE: MONDAY NOVEMBER 4, 2016

Registration Form Drop-off: At Recreation Dept. 35400 Chardon Rd. Willoughby Hills, OH 44094
or **Mail to:** City of Willoughby Hills Attn: Recreation Department 35405 Chardon Rd. Willoughby Hills, OH 44094

Make Checks Payable to: City of Willoughby Hills

If you have questions, please email: Tom: tjelliott21@gmail.com

or **Call** Tom Elliott: 440-749-0661 or WH Rec: 440-975-3540

WANT TO PARTICIPATE: COACH _____ MANAGER _____

In order to have a successful season we need teams. In order to have teams we need coaches, managers and sponsors. If you are able or interested in helping make a successful season, please check your interest above and someone from the WHBL will contact you directly.

Release of Liability: I / We, the parents/guardian of the above, who is a candidate for a position in Willoughby Hills Basketball, hereby give my/our approval to their participation in any and all activities of the League. I/We assume all risks and hazards incidental to the conduct of the activities and transportation to and from the activities. I/We do further hereby release, absolve, indemnify and hold harmless, the City of Willoughby Hills, Willoughby Hills Boys League, the organizers, sponsors, and supervisors, any or all of them. I/We hereby waive all claims against the organizers, the sponsors, or any of the supervisors appointed by them. I/We likewise release from responsibility any person transporting the participant to or from our activities. I/We will provide a certified birth certificate of the above named player upon request league officials. In case of injury, I/We the parents/guardian of the above named participant will assume full responsibility for claims resulting from injury. I/We further grant permission for medical treatment in the event of an emergency.

I acknowledge that I have read and fully understand the "Release of Liability" statement above.

Parent's / Guardian's Signature

Date

Parent's / Guardian's Signature

Date

2016 Touch A Truck Recap
Saturday, September 17, 2016
Budget -= \$100

Recreation Booth:

- *Lollipop Tree and Italian Fortune Game.
- *Candy Corner Booth – Fill a bag for a buck and juice boxes
- *Distribution of the flyers with the Willoughby Hills Recreation Department's events for the 2016 Halloween Party coloring contest flyer

Expenses:

Pat Catans	\$5.26
Giant Eagle	\$6.00
Walmart	\$21.90
Total Expenses = \$33.16	

Income:

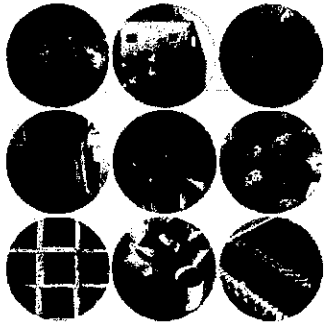
Total Income = \$72.00

Thank you:

Thank you to the volunteers that came to help with the booth – Jeanne Kaston, Nani (WSH),
Rhiannan Edwards (VASJ)

Thank you to Gloria, the Mayor and Mark for helping to put our booth together and tear it
down.

Thank you to Kyle for coming in to help us. She was needed at the food area to help the FD.



**CITY OF WILLOUGHBY HILLS
RECREATION DEPARTMENT
FALL CRAFT SHOW**

**SATURDAY, OCTOBER 8, 2016
9:00 AM TO 3:00 PM**

**WILLOUGHBY HILLS COMMUNITY CENTER
35400 CHARDON ROAD, WILLOUGHBY HILLS, OH 44094**

Willoughby Hills Recreation is once again looking forward to another great Fall Craft Show. This year's show has again been expanded to include the Lower Level of our Community Center. Using both levels is beneficial to both vendors and buyers, as it allows for more browsing and shopping. Traffic will be directed to both areas. An elevator and stairs are available to access vendors on the lower level.

Vendor space has been ***SOLD OUT*** with ***70 Crafters!*** All Items are Handmade!

There will be Raffles for Crafter's items throughout the sale.

Be sure to enter your name for a unique crafted item!

The concession stand is sponsored by the Willoughby Hills Lions Club. Come take a break and relax from shopping to enjoy some good food and drink.

There is something for everyone so be sure to stop in to see all the wonderful items for purchase for your home and as gifts for that special someone.



For more information, please contact the Recreation Department at 440-975-3540

Or find us on the Recreation Department's Page of

The City's website: www.willoughbyhills-oh.gov

HOLIDAY CRAFT SHOWS

TRINITY WINDOW FESTIVAL
at Trinity Lutheran Church,
6345 Chapel Road,
Madison, Ohio 44057.
Saturday, Oct. 1 & Oct. 2,
10am-4pm
Quilts, Table Runners,
Placemats, Jewelry, Stained
Glass, Crafts, Baked Goods

PAINESVILLE CRAFT SHOW
10418 Buckeye Rd
(off Fairgrounds)
Painesville, Ohio
SAT. OCT. 1st
9AM-3PM
CALL LYNN 440-354-0043
for more info

St. Mary Church
Annual Chinese Auction
242 N. State St., Painesville
Friday, October 7, 2016
Doors Open at 5:00 PM
Admission is \$12.00
Call 440-354-0200
For tickets and information

WILLOUGHBY HILLS FALL CRAFT SHOW
Saturday, Oct. 8, 9am-3pm
35400 Chardon Road
FREE ADMISSION
Visit over 70 crafters with
Handmade items
on both levels of the
Community Center

Church of the Nazarene
Craft Show & Bake Sale
Sat. Oct. 15, 10am-3pm
6235 Chestnut, Painesville.
Lunch available.
Jewelry, painted vases, floral
arrangements, 18" doll
clothes, kids things & more!

Crafts on the Square - Thompson
Saturday, Oct. 22, 9am-3pm
Thompson United Methodist
Church, 6758 Madison Rd.,
Thompson, Ohio. Free
Admission. Food. Proceeds
Benefit Thompson Fire Dept.
Table space available set-up
6-9 pm Fri. & 7-8:45 am Sat.
Bobbie at 440-428-4769

Pierogies and Pork Dinner Plus
Dinner, Bake Sale, Crafts, etc.
Saturday, Oct. 22, 2016
11-4 p.m.
St. James Episcopal Church
231 N. State St., Painesville
Call 440-354-3526 for tickets

FALL CRAFT FAIR
Sat. Oct. 22, 2016, 10a-3p
Painesville Assembly of God
10949 Johnnycake Ridge Rd.
Painesville, OH 44077
www.painesvilleag.com
Food & Beverages available
Vendors call Robin Gillmore,
440-289-7378 by Oct. 14

HOLIDAY BOUTIQUE
Saturday, Oct. 23, 9am-3pm
EASTLAKE SENIOR CENTER
1580 E. 33rd St. In Eastlake
Boutique & Craft Tables.
Vendors Welcome, please
call Angela at 440-223-9713
Bake Sale, Chinese Auction
and Concession Stand.
Any proceeds benefit
Eastlake Senior Center.

Chesterland Historical Village "CHRISTMAS GATHERING" BOUTIQUE & TEA
Friday, Nov. 4, 9am-3pm
Saturday, Nov. 5, 9am-3pm
1842 Tanner House (corner
of Caves & Mayfield Rd.,
Chester Twp.) Handicrafts,
treats, tea in the parlour,
440-729-7768

St. Robert & William Parish
2816 Holly Berry Bazaar
Sat. Nov. 5, 9 am - 3:30 pm
351 E. 26th Street, Euclid
Donation only \$1 - Unique
Hand Made Home Baked
Items & Home Party Items
Christmas Raffle Baskets
Free Cookies & Coffee
Bake Sale - Lunch available

Harvest-Holiday Expo & Chinese Auction
Sat. Nov. 12, 10am-4pm
Willowick Christian School
4200 St. Rt. 306, Willowoughby
Crafts, Baked goods, Vendors
FREE ADMISSION
Call Denise 440-289-9636

GIFT OF THE MAGI BOUTIQUE
St. Mark Lutheran Church
11900 Chillicothe Rd.,
Chesterland
Nov. 11, 7-9pm, Adult Only.
35 Preview with
Wine & Appetizers
Nov. 12, 9am-4pm
Handcrafted items by Over
35 Vendors! Free Admission

Old South Church Holiday Bazaar
Sat. Nov. 12, 9 am-4 pm
9602 Chillicothe Rd., Kirtland
All items handcrafted by
church members. Garage
sale area, Baked goods,
scissors, clay, lunchroom
w/ homemade pie

ELEVENTH ANNUAL WICKLIFFE SWING BAND CRAFT & BAKE SALE
Saturday, Nov. 19, 9am-4pm
Wildlife Middle School,
29240 Euclid Ave., Wickliffe
Over 70 Crafters!
Concession, Door Prizes!
Lynda at 440-688-4354 or
Michelle at 440-724-0025

St. Cyprrian's Holiday Craft Show and Chinese Auction
Nov. 19, 9 a.m. to 3 p.m.
St. Cyprrian's Parish, 4223
Middle Ridge Rd., Perry.
Admission is free.
Crafters, Bake Sale and a
Chinese Auction are all a
part of the event.
Proceeds will benefit the
St. Cyprrian's Ladies Guild.
Details: Lisa Weidner at
440-352-3103

WILLOWICK SENIOR CENTER
SAT. NOV. 19, 9-2
321 E. 314TH STREET
34TH ANNUAL
HOLIDAY BOUTIQUE
A Variety of Vendors with
crafts, ceramics, jewelry,
holiday items, baked goods,
50/50 & Chinese Raffle, and
a visit with Santa Clause.
Refreshments avail.
For more info call
440-585-5112

Holiday Bazaar
Sat. Nov. 19 from 10am-3pm
Church of the Western Re-
serve, 30500 Fairmount Blvd.,
Pepper Pike - 440-42-0228
Over 40 vendors, Attic Treas-
ures Resale Shop, Bake
Sale, Cafe for food & drinks

SMALL BUSINESS SATURDAY
Saturday, Nov. 26, 9am-2pm
EASTLAKE SENIOR CENTER
1580 E. 33rd St. In Eastlake
Small Businesses, Boutique
Items & Craft Items
Vendors & Small Businesses
Welcome, please call
Angela at 440-223-9713
Concession Stand

St. Mary Magdalen Annual Holiday Craft Show
32114 Vine Street
Willowick, OH 44095
Saturday, Nov. 26, 2016
9:00am - 3:30pm
Located In School Gym

Arts & Crafts Show
Handmade Market 2016 @
Painesville Depot Museum
475 Railroad Street
Sat. Nov. 26, 2016, 10 a-4 p
Contact: 440-413-4319 or
www.events9@gmail.com
painesvilledepotmuseum.org

Holiday Craft Fair
City of Willowick Rec. Dept.
Saturday, Dec. 3, 9 am-3 pm
Many Activities Center
38100 Arnold Rd., Willowick
FREE Admission
Concessions available
For table info, 440-516-3811

Mistletoe Market
Mayfield Village Civic Center
6022 Wilson Mills Rd. Ctr.
Sat. Dec. 3 - 9 am - 4 pm
Donation \$2.00
Free refreshments
Sponsored by the Mayfield
Village Garden Club
Vendors, Call 440-449-4922

Holly House Craft Boutique
Sat. Dec. 3, 2016, 9:00-3:00
Shoregate U. Methodist
Church, 30500 Bayridge
Blvd., Willowick, OH
Crafts, jewelry, live greens,
bakery and lunch bar
Free admission
Info, call 440-943-9382



Chesterland Historical Village MRS. CLAUS AT THE GENERAL STORE
Sunday, Dec. 4, 2pm-4pm
Corner of Caves and
Mayfield Rd., Chester Twp.
Storytime, Games, Treats,
Write Letters to Santa for
Mrs. Claus to Deliver, and
More! 440-729-7768

Home for the Holidays
Groups Dec. 7, 2016
General Public Dec. 8-10,
11 a.m. to 4:30 p.m.
Willie-Jill Christmas School
4200 St. Rt. 306, Willowoughby
Lake County History Ctr.
415 Riverside Dr. Painesville
www.lakehistory.org
\$3.00 admission

Last Stop Christmas Shop
Sat. Dec. 10, 10 am - 4 pm
Willie-Jill Christmas School
4200 St. Rt. 306, Willowoughby
Crafts, Baked goods, Vendors
FREE ADMISSION
Call Denise 440-289-0636

Fall Craft & Boutique Show

29850 Euclid Avenue, Wickliffe
Saturday October 19th
9:00 AM - 3:00 PM
Handicap Accessible
\$1.00 Admission for Adults

MADISON SENIOR CENTER ANNUAL HOLIDAY BAZAAR

Friday Nov. 4, 4-9pm & Saturday Nov. 5, 9am-4pm
2938 Hubbard Rd.
The show will feature a themed tree raffle, homemade gift items,
Chinese raffle and bake sale.
Lunch & snacks available.
Proceeds benefit the Madison Senior Center.

Mentor United Methodist Church

8600 Mentor Avenue, Mentor
GINGERBREAD HOUSE CRAFT FAIR
Friday, November 4 - 4 p.m. to 9 p.m.
Saturday, November 5 - 10 a.m. to 3 p.m.
Lunch served
Bake Shop, Candy, Handmade gift items,
Amish cheese from Middlefield
85+ crafters & vendors - FREE Admission

LAKE CATHOLIC CRAFT FAIR

SATURDAY NOVEMBER 5, 2016 9am-3pm
ADMISSION \$2.00
\$1.00 Seniors - Children under 13 free
Illegally donor prize drawing
Over 100 authors and vendors
Free admission information on table inside
Bake Sale 10am-12pm
Call 440-476-1000 ext. 200
www.lakecatholic.org
All the baked goods for the fair
will be donated to the local food bank

5th Annual Candy Cane Lane Christmas Bazaar

Presented by Madison Community Improvement Corporation
Immaculate Conception Church
2846 Hubbard Rd., Madison, OH 44057
Friday, Nov. 18, 5pm - 9pm
Saturday, Nov. 19, 10am - 4pm
Featuring all handmade crafts & gift items
Christmas Tree Raffle
Gift Basket Raffle
Drawing 21:00
(Donations & more)

Auburn's Winter Wonderland Craft Fair

Saturday, Dec. 3rd - 8 a.m. - 2 p.m.
ATTENTION CRAFTERS
SPACE STILL AVAILABLE! Free Electricity
New Traffic Pattern For Visitors
Spaces from \$30-\$40
Reserve your space today!
Contact Sue Lefler 440-367-7542 x. 8257
slefler@auburncc.org
8140 Auburn Rd., Concord Twp.

WILDWOOD HOLIDAY DISPLAY & CRAFT SHOW

Sunday, Dec. 4, 10 a.m. to 4 p.m. - FREE Admission
Location: Wildwood Cultural Center
7645 Little Mountain Rd., Mentor, OH 44060
(440) 974-5735
Baked Goods • Refreshments • Free Arts & Crafts
All a wonderful holiday time - two mile from town 25 vendors - including
whipps and wands • gingerbread • live deer • baked goods • ornaments
• stockings and much more • Purchase live greenery from the
Wildwood garden • Live and play holiday music with the Wildwood Singers
Visit www.wildwoodculturalcenter.com for more information

Eastlake Middle School's Holiday Arts & Crafts Fair

Saturday, December 3rd, 9-3
35972 Lakeshore Blvd.
Crafters Call: 440.942.5696
• Gifts • Specialty Vendors
• Home Décor • And Much More!
• Specialty Foods

City of Willoughby Hills Halloween Party

FRIDAY, October 21, 2016, 6:00-8:00 PM

at the Willoughby Hills Community Center

HALLOWEEN



Trick or Treating in the
City of Willoughby Hills
will be on
Monday, October 31st,
from 6:00-8:00 PM

Ages 2-12*Games*Treats*Candy*Face Painting*Haunted Hay Ride

Costume Contest* Lots of Fun

Color and bring this picture to the party for the Coloring Contest

Name: _____ Age: _____

Phone Number: _____

RENTALS - SEPTEMBER 2016									
DAY	DATE	ROOM	NAME OF BUSINESS	ADDRESS	CITY	ZIP	EVENT	ALCOHOL	FEE
THURS	9/12/2016	Lions	Matter of Fitness/Diana Rini	5483 Oakridge Dr	Willoughby	44094	Zumba	no	\$ 25.00
FRI	9/22/2016	Sr. Room	Don Miklich	Community Center	WH	44094	Pinochle Club	No	\$ -
SAT	9/3/2016	Sr. Room	Don Miklich	Community Center	WH	44094	Pinochle Club	No	\$ -
SAT	9/3/16	Lions	Jay White	581 Trebisky Road	South Euclid	44143	Bridal Shower	no	\$ 200.00
SAT	9/3/16	Schaefer	Sarah Long	26850 Oriole Avenue	Euclid	44132	Bridal Shower	no	\$ 110.00
TUES	9/6/2016	Schaefer	Denise Chase	27000 Bishop Pk Dr #	WH	44092	Bible Study Group	no	\$ 30.00
WED	9/7/2016	Schaefer/Lions	Chris Keller	7300 Ledgewood Dr	Kirtland	44094	Yoga Class	no	\$ 25.00
WED	9/7/2016	Historical	Judy Shrefler	judyshamons@refler.com	WH	44094	ACADEC	no	\$ -
WED	9/7/16	Schaefer	WH Library	35400 Chardon Road	WH	44094	Staff Meeting	no	\$ -
THURS	9/8/2016	Historical	Patriot Tax & Associates	24670 Euclid Avenue	Euclid	44117	Informative Classes	no	\$ 35.00
THURS	9/8/2016	Schaefer	Joyce Grady	Marcum Blvd	WH	44094	League of Women V	No	\$ -
THURS	9/8/2016	Lions	Matter of Fitness/Diana Rini	5483 Oakridge Dr	Willoughby	44094	Zumba	no	\$ 25.00
FRI	9/9/2016	Sr. Room	Don Miklich	Community Center	WH	44094	Pinochle Club	No	\$ -
SAT	9/10/2016	Sr. Room	Don Miklich	Community Center	WH	44094	Pinochle Club	No	\$ -
SAT	9/10/16	Historical	Patriot Tax & Associates	24670 Euclid Avenue	Euclid	44117	Informative Classes	no	\$ 80.00
SAT	9/10/16	O'Ryan	Tracy Stitt	4161 East 188th Street	Cleveland	44122	50th Anniversary	Yes	\$ 500.00
SAT	9/10/16	Lions	Katie Goldberg	1518 Westover Drive	Willoughby	44094	1st Birthday	no	\$ 200.00
SUN	9/11/16	Schaefer	Maria & Andy Koshar	8041 Mentor Avenue	Mentor	44060	Bridal Shower	no	\$ 110.00
SUN	9/11/16	Lions	Tyler Hartfield	2255 Par Lane #806	WH	44094	Baby Shower	no	\$ 125.00
SUN	9/11/16	O'Ryan	Arlene Herbert	2937 Rockefeller Road	WH	44092	90th Birthday Party	no	\$ 325.00
SUN	9/11/16	Historical	Tom and Carol Farroni	38140 Dodds Hill	WH	44094	Wedding Shower	no	\$ 70.00
MON	9/12/16	Historical	Joe Bonde	37000 Rogers Road	WH	44094	Tai Chi class	no	\$ 40.00
MON	9/12/2016	O'Ryan	Jessie Baginski/Hannah - LLC	8804 Mentor Avenue	Mentor	44060	LLC Class of 2017 C	yes	\$ -
MON	9/12/2016	Schaefer	Krissy Klouda	2526 Kennelly Drive	WH	44094	Arbonne Training	no	\$ 40.00
MON	9/12/2016	Lions	Matter of Fitness/Diana Rini	5483 Oakridge Dr	Willoughby	44094	Zumba	no	\$ 25.00
TUES	9/13/2016	Schaefer	Denise Chase	27000 Bishop Pk Dr #	WH	44092	Bible Study Group	no	\$ 30.00
TUES	9/13/2016	Lions	Jeff Luberger	2378 Pine Valley Dr	WH	44094	Pine Valley HOA	No	\$ -
WED	9/7/2016	Schaefer/Lions	Chris Keller	7300 Ledgewood Dr	Kirtland	44094	Yoga Class	no	\$ 25.00
WED	9/7/16	Schaefer	WH Library	35400 Chardon Road	WH	44094	Movie night	no	\$ -
THURS	9/8/2016	Lions	Matter of Fitness/Diana Rini	5483 Oakridge Dr	Willoughby	44094	Zumba	no	\$ 25.00
THURS	9/8/2016	O'Ryan	Heidi Landgraf	321 Fairfield	Concord	44060	Western Reserve Se	no	\$ 100.00
SAT	9/17/16	O'Ryan	Gloria Jefferson	1765 Hillview Road	Cleveland	44112	Wedding Reception	Yes	\$ 700.00
SAT	9/17/16	Schaefer	Tawana Jones-Glaspie	3650 Cummings Road	Cleveland Hts	44118	Sip and Paint	no	\$ 90.00
SUN	9/18/2016	Schaefer	Tammy Griffin	297 Buckner Dr	Euclid	44123	Birthday Party	no	\$ 110.00
SUN	9/18/2016	O'Ryan	Theophilus Smith Jr	27600 Chardon Rd #2	WH	44092	Bridal Shower	no	\$ 325.00
SUN	9/18/2016	Lions	Teresa Iskra	2966 Lynn Drive	WH	44092	Wedding Shower	no	\$ 125.00
SUN	9/18/2016	Historical	Ashley Grayson	5686 Broadview Road	Parma	44134	Baby Shower	no	\$ 125.00
TUES	9/20/2016	Schaefer	Denise Chase	27000 Bishop Pk Dr #	WH	44092	Bible Study Group	no	\$ 30.00
TUES	9/20/2016	Senior Rm	WH Lions Club	35400 Chardon Road	WH	44094	Board Meeting	No	\$ -
TUES	9/20/2016	Lions	WH Lions Club	35400 Chardon Road	WH	44094	Club Meeting	No	\$ -
TUES	9/20/2016	Historical	US Naval Academy	4256 Windsor Avenue	Willoughby	44094	US Naval Academy	No	\$ -
WED	9/21/16	O'Ryan	Lee Effinger		WH		Lung Transplant sup	no	\$ -
WED	9/21/2016	Schaefer/Lions	Chris Keller	7300 Ledgewood Dr	Kirtland	44094	Yoga Class	no	\$ 25.00
WED	9/21/16	Schaefer	WH Library	35400 Chardon Road	WH	44094	Class	no	\$ -
THURS	9/22/2016	Lions	Matter of Fitness/Diana Rini	5483 Oakridge Dr	Willoughby	44094	Zumba	no	\$ 25.00
FRI	9/23/2016	O'Ryan	Marshelle Dunnican	15416 Parkgrove Ave	Cleveland	44110	13th Birthday	no	\$ 500.00
FRI	9/23/2016	Historical	Gail Michalski	38285 Dodds Hill Driv	WH	44094	Training	no	\$ 70.00
SAT	9/24/2016	Lions	Gionna Parker	23911 Devoe Avenue	Euclid	44123	Baby Shower	no	\$ 200.00
SAT	9/24/2016	O'Ryan	Shauntai Wilkins	27600 Chardon Rd #2	WH	44092	Baby Shower	no	\$ 350.00
SAT	9/24/2016	Schaefer	Monique Gaines	4233 Wilmington Road S.	Euclid	44121	Baby Shower	no	\$ 150.00
SUN	9/25/16	Lions	Tiffany Rucker	2211 Hurley Avenue	Cleveland	44109	Baby Shower	no	\$ 200.00
SUN	9/25/16	Schaefer	Elizabeth Biddulph	443 Dover Center Road	Bay Village	44140	Baby Shower	no	\$ 110.00
MON	9/26/16	Lions	Caroline Clementson/LCAA	10400 Chillicothe Road	Kirtland	44094	LCAA Mtg	no	\$ 20.00
TUES	9/27/2016	Schaefer	Denise Chase	27000 Bishop Pk Dr #	WH	44092	Bible Study Group	no	\$ 30.00
WED	9/28/2016	Schaefer/Lions	Chris Keller	7300 Ledgewood Dr	Kirtland	44094	Yoga Class	no	\$ 25.00
WED	9/28/2016	Lions	Frank Cihula/WH Library	35400 Chardon Road	WH	44094	Historical Lecture	No	\$ -
THURS	9/29/2016	Lions	Matter of Fitness/Diana Rini	5483 Oakridge Dr	Willoughby	44094	Zumba	no	\$ 25.00
									\$ 5,380.00
		2010	2011	2012	2013	2014	2015	2016	
	JAN	\$2,372.00	\$1,740.00	3,390.00	\$2,950.00	\$3,785.00	\$4,115.00	\$ 3,130.50	
	FEB	\$2,599.00	\$2,875.00	3,160.00	\$3,655.00	\$4,205.00	\$4,035.00	\$ 4,812.50	
	MAR	\$2,092.00	\$2,375.00	4,410.00	\$3,845.00	\$5,035.00	\$3,458.00	\$ 1,965.50	
	APR	\$2,580.00	\$4,590.00	4,425.00	\$5,315.00	\$4,405.00	\$6,653.00	\$ 9,105.00	
	MAY	\$6,935.00	\$6,297.00	6,090.00	\$6,545.00	\$5,465.00	\$7,553.00	\$ 5,820.00	
	JUN	\$4,360.00	\$6,270.00	6,270.00	\$7,760.00	\$8,035.00	\$7,290.00	\$ 8,340.00	
	JUL	\$4,794.00	\$4,235.00	6,660.00	\$6,650.00	\$6,333.00	\$5,505.00	\$ 8,663.00	
	AUG	\$4,455.00	\$4,595.00	5,180.00	\$4,860.00	\$6,775.00	\$7,860.00	\$ 5,538.00	
	SEP	\$3,939.00	\$4,972.00	5,800.00	\$5,950.00	\$4,440.00	\$6,062.50	\$ 5,380.00	
	OCT	\$5,700.00	\$5,330.00	3,220.00	\$5,250.00	\$5,485.00	\$5,717.50		
	NOV	\$3,250.00	\$4,265.00	5,595.00	\$5,265.00	\$5,192.50	\$4,940.00		
	DEC	\$5,559.00	\$2,966.25	5,635.00	\$5,715.00	\$5,755.00	\$5,070.00		
	YTD	\$48,635.00	\$50,510.25	59,815.00	\$63,760.00	\$64,910.50	\$68,259.00	\$ 52,754.50	
					January-September 2015	\$62,531.50			

2016 Community Center Usage Report for 9/1-9/30/16

ROOM				TOTAL ROOM USAGE
O'RYAN ROOM	7	\$ 2,800.00	2	9
LIONS ROOM	17	\$ 1,320.00	3	20
SCHAEFER ROOM	11	\$ 840.00	4	15
HISTORICAL ROOM	6	\$ 420.00		2
YTD TOTALS	41	\$ 5,380.00	9	46

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YTD Fund Report for Year 2016 Month 09 - City of Willoughby Hills

Fund	Description	Beg Yr Bal	YTD Rec	YTD Exp	Unexp	Enc	Unenc
460	RECREATION CAPITAL PROJ FUND	50,790.63	3,475.03	10,834.07	43,431.59	1,201.83	42,229.76
1 Funds		50,790.63	3,475.03	10,834.07	43,431.59	1,201.83	42,229.76

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MTD/YTD Revenue Report by Fund for Year 2016 Month 09 - City of Willoughby Hills

Account	Description	Est Rev	MTD Rec	YTD Rec	Unc Bal	%Remain	%Collected
460.000.46100	INTEREST	0.00	0.00	56.01	(56.01)	0.00%	0.00%
460.000.46200	REC COMMISSION PROCEEDS	0.00	0.00	0.00	0.00	0.00%	0.00%
460.000.49280	TFR FROM 280	11,800.00	0.00	3,419.02	8,380.98	71.03%	28.97%
460.000.49300	TRANSFER FROM GENERAL FUND	0.00	0.00	0.00	0.00	0.00%	0.00%
460.000.49305	BREAKFAST WITH SANTA	0.00	0.00	0.00	0.00	0.00%	0.00%
460.000.49530	REFUNDS & REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00%	0.00%
460.000.50000	GOODBYE TO GARFIELD COLLECTION	0.00	0.00	0.00	0.00	0.00%	0.00%
Fund: 460	RECREATION CAPITAL PROJ FUND	11,800.00	0.00	3,475.03	8,324.97	70.55%	29.45%
7 Accts		11,800.00	0.00	3,475.03	8,324.97	70.55%	29.45%

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MTD/YTD Total Expense Report by Fund for Year 2016 Month 09 - City of Willoughby Hills

Account	Description	Rev App	MTD Exp	YTD Exp	Unexp	Enc	Excess	Unenc
460.110.56100	IMPROVEMENTS -	0.00	0.00	0.00	0.00	0.00	0.00	0.00
460.110.56500	BUILDING IMPROVEMENTS -	0.00	0.00	0.00	0.00	0.00	0.00	0.00
460.110.58000	PROJECT COSTS -	0.00	0.00	0.00	0.00	0.00	0.00	0.00
460.110.58001	GOODBYE TO GARFIELD -	0.00	0.00	0.00	0.00	0.00	0.00	0.00
460.110.59990	RESERVE -	47,372.60	0.00	0.00	47,372.60	0.00	0.00	47,372.60
460.350.53600	ENGINEERING FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
460.350.53660	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
460.350.54700	LANDSCAPING MATERIALS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
460.460.51346	SERVICE PAYROLL-PART-TIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
460.460.51352	SERVICE PAYROLL	1,755.00	0.00	1,754.82	0.18	0.00	0.00	0.18
460.460.51950	OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
460.460.52100	HOSPITALIZATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
460.460.52101	MEDICAL REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
460.460.52104	GAP INSURANCE PREMIUM	0.00	0.00	0.00	0.00	0.00	0.00	0.00
460.460.52200	PERS	246.00	0.00	245.67	0.33	0.00	0.00	0.33
460.460.52201	ER PICKUP - PERS	18.00	0.00	17.53	0.47	0.00	0.00	0.47
460.460.52600	MEDICARE	17.00	0.00	16.88	0.12	0.00	0.00	0.12
460.460.56100	IMPROVEMENTS	12,191.40	0.00	8,799.17	3,392.23	1,201.83	0.00	2,190.40
Fund: 460	RECREATION CAPITAL PROJ FUND	61,600.00	0.00	10,834.07	50,765.93	1,201.83	0.00	49,564.10
18 Accts		61,600.00	0.00	10,834.07	50,765.93	1,201.83	0.00	49,564.10

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Detail Revenue Transactions by Fund - City of Willoughby Hills for Year 2016 Month 01 to Year 2016 Month 09

Date	Src	Payin	Trans	Bno/ Seq	Proj	Amount	Remark
02/29/2016	REC	JAN/FEB 2016	R1600917	13625001		12.54	INTEREST ALLOCATION JAN/FEB 2016
03/31/2016	REC	MARCH 2016	R1601277	13707001		6.50	MARCH 2016 INTEREST ALLOCATION
04/29/2016	REC	APRIL 2016	R1601596	13783001		6.79	APRIL 2016 INTEREST ALLOCATION
05/31/2016	REC	MAY 2016	R1601996	13882001		6.87	MAY 2016 INTEREST ALLOCATION
06/30/2016	REC	JUNE 2016	R1602372	13989001		7.28	JUNE 2016 INTEREST ALLOCATION
07/31/2016	REC	JULY 2016	R1602603	14080001		7.81	JULY 2016 INTEREST ALLOCATION
08/31/2016	REC	AUG 2016	R1602978	14189001		8.22	AUGUST 2016 INTEREST ALLOCATION
460.000.46100	INTEREST					56.01	
05/31/2016	FTR	F16029	F1600050	13870001		2,965.84	2016 PANCKAE BREAKFAST "PROFIT"
05/31/2016	FTR	F16029	F1600051	13870002		3,453.18	2016 SPRING CRAFT SHOW "PROFIT"
05/31/2016	FTR	F16029	F1600052	13870003		(3,000.00)	2016 9/11 MEMORIAL OBSERVANCE RETAINAGE
460.000.49280	TFR FROM 280					3,419.02	
Fund: 460	RECREATION CAPITAL PROJ FUND					3,475.03	
10 Transactions						3,475.03	

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Detail Expense Transactions by Fund - City of Willoughby Hills for Year 2016 Month 01 to Year 2016 Month 09

Date	Src	Vnd#	Vendor Name	PO#	Bnc/ Seq	Chk/ Trans	Proj	Amount	Remark
03/21/2016 460.460.51352	MVC	01147	HUNTINGTON BANK SERVICE PAYROLL		07841001	16-084	2016003	1,754.82 1,754.82	3/18/16 PAYROLL
03/21/2016 460.460.52200	MVC	02046	OHIO PUBLIC EMPLOYEES PERS		07842002	16-085	2016003	245.67 245.67	3/18/16 PAYROLL ER PENSION LIABILITY
03/21/2016 460.460.52201	MVC	02046	OHIO PUBLIC EMPLOYEES ER PICKUP - PERS		07844001	16-087	2016003	17.53 17.53	3/18/16 PAYROLL ER 1% PENSION PICKUP
03/21/2016 460.460.52600	MVC	10036	HUNTINGTON BANK MEDICARE		07841003	16-084	2016003	16.88 16.88	3/18/16 PAYROLL
04/14/2016	AC	10259	HD SUPPLY WATERWORKS, LTD.	RG041772	07875029	075153	2013006	1,184.45	PROJ #2016 003 ROEMISCH PK BASEBALL FIELDS DRAINAGE IMPROVEMENTS PROJECT PIPE AND TEES
04/14/2016	AC	10259	HD SUPPLY WATERWORKS, LTD.	RG041772	07875030	075153	2013006	66.55	PROJ #2016 003 ROEMISCH PK BASEBALL FIELDS DRAINAGE IMPROVEMENTS PROJECT PIPE AND TEES
04/14/2016	AC	03838	OSBORNE CONCRETE & STONE CO.	RG041769	07875052	075168	2016003	2,265.90	PROJ #2016 003 ROEMISCH PK BASEBALL FIELDS DRAINAGE IMPROVEMENTS PROJECT 107.90 YARDS #57 LIMESTONE
05/05/2016	AC	14101	TITAN CEMENT	RG041925	07905084	075325	2016007	1,925.00	CONCRETE PADS IN DUGOUTS (FLD B) 2016007
05/05/2016	AC	10339	VILLAGE OUTDOORS	RG041770	07905090	075331	2016003	435.50	PROJECT #2016 003 ROEMISCH PK BASEBALL FIELDS DRAINAGE IMPROVEMENTS PROJECT SEED/STRAW/GRASS
05/12/2016	MVC	10259	HD SUPPLY WATERWORKS, LTD.	RG041772	07912001	16-130	2013006	(66.55)	CORRECTION OF PROJ # CHECK 75153
05/12/2016	MVC	10259	HD SUPPLY WATERWORKS, LTD.	RG041772	07912001	16-130	2016003	66.55	CORRECTION OF PROJ # CHECK 75153
05/12/2016	MVC	10259	HD SUPPLY WATERWORKS, LTD.	RG041772	07912002	16-130	2013006	(1,184.45)	CORRECTION OF PROJ # CHECK 75153
05/12/2016	MVC	10259	HD SUPPLY WATERWORKS, LTD.	RG041772	07912002	16-130	2016003	1,184.45	CORRECTION OF PROJ # CHECK 75153

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Detail Expense Transactions by Fund - City of Willoughby Hills for Year 2016 Month 01 to Year 2016 Month 09

Date	Src	Vnd#	Vendor Name	PO#	Bno/ Seq	Chk/ Trans	Proj	Amount	Remark
05/24/2016	AC	03398	KURTZ BROTHERS INC.	RG041941	07929022	075419	2016003	1,443.06	PROJ #2016 003 ROEMISCH PK BASEBALL FIELDS DRAINAGE IMPROVEMENT PROJECT 66 TONS FIELD DIRT
06/17/2016	AC	01092	DEMILTA SAND INC.	RG041771	07960023	075561	2016003	414.00	PROJ #2016 003 ROEMISCH PARK BASEBALL FIELDS DRAINAGE IMPROVEMENTS PROJECT 23 YDS SCREENED TOPSOIL
06/23/2016	AC	01092	DEMILTA SAND INC.	RG042008	07982015	075612	2016007	108.00	PROJ #2016 007 - BALLFIELD IMPRVMT PROJ 6 YDS TOPSOIL TOT INV \$648.00 SEE ALSO PO#42005 - \$540.00
07/28/2016	AC	01092	DEMILTA SAND INC.	RG042231	08036057	075816		216.00	6 YDS # 10 LIMESTONE SCREENINGS FOR REC. DEPT
08/05/2016	AC	03398	KURTZ BROTHERS INC.	RG041941	08041035	075883	2016003	740.71	FIELD DIRT FOR BALL FIELDS - 2016 003
460.460.56100			IMPROVEMENTS					8,799.17	
Fund: 460			RECREATION CAPITAL PROJ FUND					10,834.07	
18 Transactions								10,834.07	

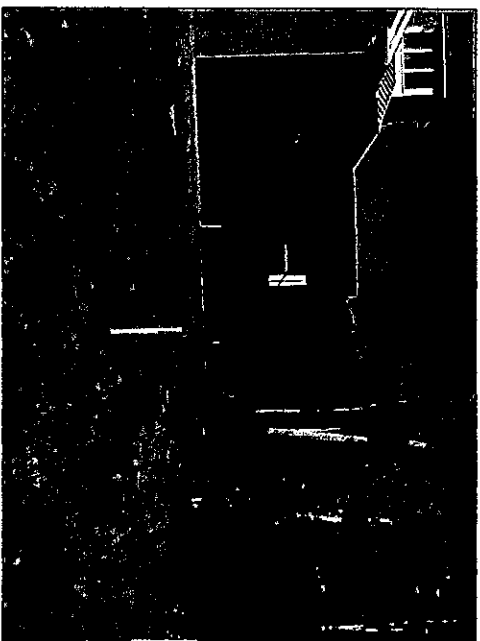
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1. PATH HEADED NORTH FROM SR-6 CROSSING TO CITY HALL AND CAMPBELL PARK.



2. PATH HEADED EAST ALONG THE SOUTH SIDE OF SR-6.



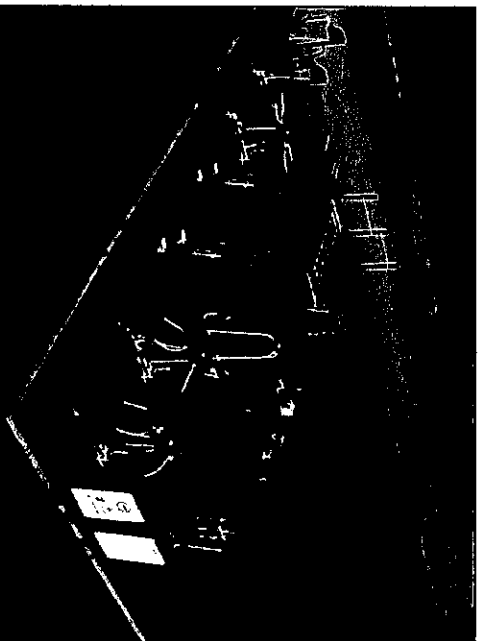
3. PATH HEADED SOUTH BEHIND THE COMMUNITY CENTER FROM SR-6.



4. SHARED USE PATH ALONGSIDE EXISTING DRIVE HEADED SOUTH FROM COMMUNITY CENTER TO FOOTBALL FIELDS.



5. PATH HEADED NORTH TO ROEMERICH FIELD THROUGH EXISTING UTILITY EASEMENT AT 35255 DIXON ROAD.



6. FITNESS CLUSTER EXAMPLE FROM GREENFIELDS OUTDOOR FITNESS.



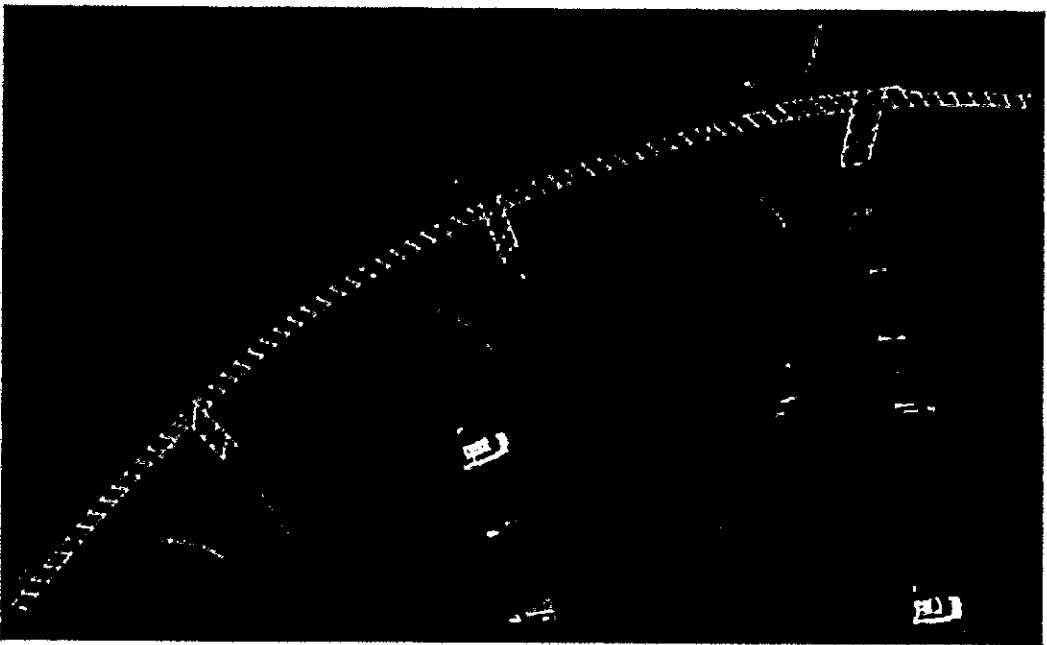
THIS ARCHITECTURAL AND ENGINEERING DRAWING IS GIVEN IN
CONFORMANCE WITH THE PROFESSIONAL SEAL AND LICENSE OF THE
STATE OF OHIO. NO PART OF THIS DRAWING IS TO BE REPRODUCED
OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC
OR MECHANICAL, INCLUDING PHOTOCOPYING, RECORDING, OR BY
ANY INFORMATION STORAGE AND RETRIEVAL SYSTEM, WITHOUT
PRIOR WRITTEN CONSENT. ALL RIGHTS ARE HEREBY RESERVED.

DATE: 08/12/00

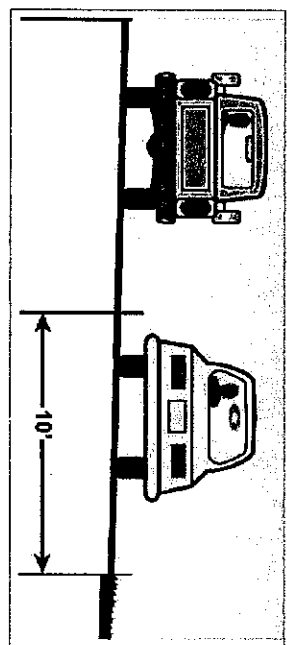
SCALE:

ISSUED FOR:

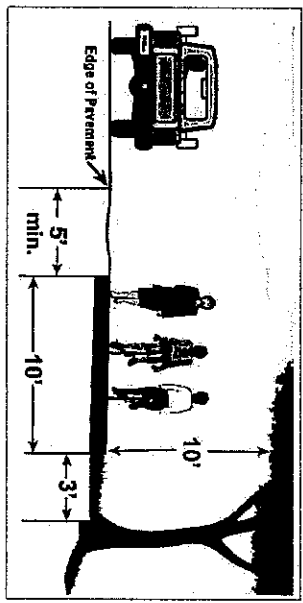
PLANNING HEALTH
WILLOUGHBY HILLS, OH
ROEMERICH & CAMPBELL PARKS (08/20/16)
PC1-2



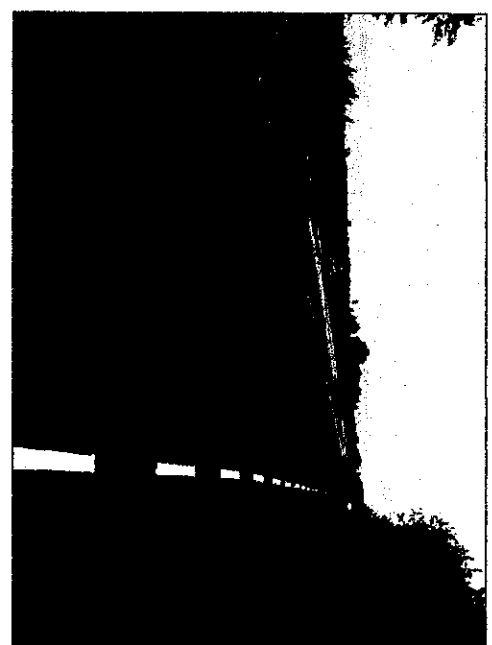
1. EXAMPLE OF SHARED USE PATH LOCATED AT HIDDEN ARBORETUM



2. SHARED USE PATH CROSS SECTION



3. TYPICAL PATH CROSS SECTION



4. EXAMPLE OF TYPICAL PATH



5. EXAMPLE OF TYPICAL PATH

RICHARD L. BOWEN AND ASSOCIATES INC.
 1000 SHAWNEE BOULEVARD, SUITE 100, CINCINNATI, OH 45215
 (513) 441-1000 — FAX (513) 441-1001

THIS ARCHITECTURAL AND ENGINEERING DRAWING IS GIVEN IN
 FULL PAYMENT OF THE FEE FOR THE DESIGN AND CONSTRUCTION OF THE
 PROJECT SHOWN HEREON. ALL RIGHTS ARE HEREBY RESERVED.

8812.00

SCALE

DATE

PLANNED HEALTH
 WILLOUGHBY HILLS, OH
 ROSENKRANTZ & CAMPBELL PARKS (2/20/18)
 PC 1-3